

Terms of Reference

Committee Name:

Accessibility for Ontarians with Disabilities Planning Committee

Purpose:

The committee exists to provide a forum to meet Mount Sinai Hospital's mandate as set out in the Accessibility for Ontarians with Disabilities Act, 2005. This includes

1. Identify, remove and prevent barriers to people with disabilities who live, work or use the Hospital including all staff, hospital patients, volunteers, students, foundation staff, researchers, physicians and contractors; and to members of the public.
2. Create an annual work plan identifying measures that Mount Sinai Hospital will endeavour to implement during the 12 month period to identify, remove and prevent barriers.
3. Ensure that the work plan is available to the public.
4. Respond to emerging accessibility concerns identified through various mechanisms such as other committees as well as staff, hospital patients, volunteers, students, foundation staff, researchers, physicians and contractors; and to members of the public.
5. Monitor changes to the legislation and adjust work of the committee appropriately as standards are developed.

Authority/Reporting Relationship:

- Jodi Butts Senior Vice-President Corporate Affairs and Operations
- Information sharing will occur with the Environmental Committee

Composition:

- Senior Vice President, Corporate Affairs and Operations
- Director of Rehabilitation
- Director of Occupational Health, Wellness and Safety
- Representative from Informatics
- Occupational Therapy Professional Practice Leader
- Patient Relations Facilitator
- Manager of Dentistry or delegate
- Director of Volunteer Services/Interpreter Services
- Representative from Building Services
- Diversity and Human Rights Advisor
- Risk Manager - Ad Hoc
- Manager, Telephone Communications
- Representative from Human Resources
- Nursing representative
- Director of Health Records and Registration
- Director of Community Development and Integration

- Representative from Communications and Marketing
- Security representative
- Social Work representative
- Director of Library
- Member of the Organizational Development Department
- Member from Re-development
- Member of the community who has a disability
- Member from Audiology

Meeting Frequency

The committee will meet 8 to 10 times per year

Responsibilities of Members:

1. Review the agenda and previous minutes, and come prepared to participate
2. Bring forward any relevant outstanding issues to the chair
3. Critically review circulation materials
4. Participate in the fulfillment of the committee's objectives
5. Assume responsibilities of the Chair when requested
6. Disseminate information to appropriate forums

Meeting Schedule:

Meetings will be booked a month in advance

Reviewed and Approved – September 22, 2011