

**GENERAL MANUAL - POLICY/PROCEDURE**

MSH Policies & Procedures Template PP-08-1

Effective Date: December 2006

Reviewed: January 2009

Revised: December 2011

*Issued By :* Occupational Health & Safety / Legal Counsel

*Approved by:* Senior Leadership & Medical Advisory Council

*Title:* SMOKE FREE POLICY

**POLICY STATEMENT**

The Hospital is committed to maintaining a healthy and safe environment, and to comply with the Smoke-Free Ontario Act ("the Act"), Mount Sinai Hospital ("the Hospital") is a smoke-free environment. The Hospital notes that smoking poses a significant medically documented risk to the health of non-smokers as well as smokers.

Smoking is no longer permitted on Hospital property, either inside or outside. This policy is applicable to the Joseph and Wolf Lebovic Health Complex at 600 University Avenue; the Joseph and Wolf Lebovic Centre at 60 Murray Street (and the adjacent parking lot); the Joseph and Wolf Lebovic Research Centre at 25 Orde St.; and the driveway leading to the Emergency Department. The Act prohibits smoking within 9 metres (27 feet) of Hospital entrances and exits, which includes sidewalks surrounding the Hospital.

In keeping with its commitment to health and wellness and as required by law, the sale and use of tobacco products is not permitted on Hospital property.

**1. IMPLEMENTATION OF THE POLICY**

The smoke-free rules apply to all staff, to Hospital patients, volunteers, students, Foundation staff, researchers, physicians and contractors; and to members of the public.

All department heads, managers and supervisors are responsible for implementing this policy in their areas of responsibility. Anyone associated with the Hospital is also encouraged to report non-compliance, and is protected by the Act in doing so. Staff concerned about non-compliance with this policy should approach their supervisor or department head. If this does not resolve the problem staff are encouraged to contact Security who will then advise the supervisor or department head of the policy requirements.

**2. SMOKING CESSATION PROGRAMS**

Staff are encouraged to contact the Occupational Health, Wellness and Safety Department to obtain information regarding Smoking Cessation Programs. Resource/educational support services are also available through the Asthma and COPD Clinic. The link address is: <http://www.mtsinai.on.ca/Asthma> on the Hospital's Internet website.

**3. INFORMATION DISSEMINATION AND SIGNAGE**

Information about this smoking policy is published on the Mount Sinai Hospital internal (Intranet) and external websites.

Signs designating the Hospital as a smoke-free environment will be posted prominently at entrances and exits.

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#### 4. ENFORCING A SMOKE FREE ENVIRONMENT

The Security Department is responsible for enforcing this policy. Staff who violate this policy may be subject to penalties, including a written warning, monetary fines under the Act and/or disciplinary action by the Hospital.

#### 5. REVIEW

The Hospital will review the policy from time to time and amend it as required.

#### References:

- *Smoke-Free Ontario Act*, S.O. 1994, c. 10 (amended to 2006, c. 4, s. 54).
- [www.mtsinai.on.ca](http://www.mtsinai.on.ca)